



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/HC/AY2016-17/01

Date: 15/04/2016

OFFICE ORDER

With reference to the office order "CMRCET/PRIN/21/2014, Dated 15th April, 2014", Hostel Committee is constituted with the following Members for the A.Y 2016-17.

The composition of Hostel Committee is as follows:

S.No	Name of the member	Designation	Position
1	Dr. M. Ramalinga Reddy	Principal	Chairman
2	Mr.L.Ramanjaneya	Assistant Professor	Convener (MBA Dept)
3	Mr. Basha Shaik Karimullah	Assistant Professor	Member (CSE Dept)
4	Mr. Joel Samuel	Assistant Professor	Member (Civil Dept)
5	Mr. Kumar Sanjeev	Assistant Professor	Member (ECE Dept)
6	Mr. D.R.K.Sharma	Assistant Professor	Member (EEE Dept)
7	Mr.T.Prabakhar Reddy	Assistant Professor	Member (H&S Dept)
8	Mr.N.Vinayak	Assistant Professor	Member (MECH Dept)
9	Dheeraj Kumar	Student	Member (Civil Dept, 15H51A0111)
10	Ch.Vinay kumar	Student	Member (ECE Dept, 15H51A0412)
11	Boddu Nikhil	Student	Member (EEE Dept, 15H51A0215)
12	M.Rohitth	Student	Member (CSE Dept, 15H51A0529)
13	Aita Rohit	Student	Member (MECH Dept, 15H51A0303)
14	G. Pavan	Student	Member (MBA Dept, 15H51E0037)


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



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CMRCET/PRIN/ HC/AY2016-17/CIR-01

Date: 24/05/2016

CIRCULAR

This is to inform that Hostel Committee meeting is scheduled on 26-05-2016 at 3:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

1. To confirm the proceedings of the previous meeting.
2. To review security issues on theft of student belongings.
3. Any other matter with the permission of the chair.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

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MINUTES OF MEETING

1. The Meeting was held on 26/05/2016 at 3.00pm in the Principal conference hall.
2. Chairman started the meeting by welcoming the members of committee.
3. Members reviewed the proceedings of the previous meeting.
4. Members discussed about the complaints received from students regarding theft of their belongings.
5. Members decided to install CC cams in hostel premises.
6. The meeting was adjourned at 4:00 p.m.

The undersigned were present for the meeting:

S.No	Name of the member	Designation	Position	Signature
1	Dr. M. Ramalinga Reddy	Principal	Chairman	
2	Mr.L.Ramanjaneya	Assistant Professor	Convener (MBA Dept)	
3	Mr. Basha Shaik Karimullah	Assistant Professor	Member (CSE Dept)	
4	Mr. Joel Samuel	Assistant Professor	Member (Civil Dept)	
5	Mr. Kumar Sanjeev	Assistant Professor	Member (ECE Dept)	
6	Mr. D.R.K.Sharma	Assistant Professor	Member (EEE Dept)	
7	Mr.T.Prabakhar Reddy	Assistant Professor	Member (H&S Dept)	
8	Mr.N.Vinayak	Assistant Professor	Member (MECH Dept)	
9	Dheeraj Kumar	Student	Member (Civil Dept, 15H51A0111)	
10	Ch.Vinay kumar	Student	Member (ECE Dept, 15H51A0412)	
11	Boddu Nikhil	Student	Member (EEE Dept, 15H51A0215)	
12	M.Rohith	Student	Member (CSE Dept, 15H51A0529)	
13	Aita Rohit	Student	Member (MECH Dept, 15H51A0303)	
14	G. Pavan	Student	Member (MBA Dept, 15H51E0037)	

Convener

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 16/08/2016

To
IQAC
CMRCET
Hyderabad

Respected Sir,

Sub: Requesting approval to conduct the meeting with hostel students for the A.Y 2016-17.

I, L. Ramanjaneya, Convener of the Hostel committee, earnestly requesting your permission to conduct the meeting with hostel students for the Academic Year 2016-17.

Following is the schedule of meeting with hostel students to be conducted under **Hostel Committee Cell** for the Academic Year 2016-17.

S.No	Name of the Event	Scheduled Date	Venue
1	Meeting with Hostel Students	24-08-2016	Hostel Premises
2	Meeting with Hostel Students	24-02-2017	Hostel Premises

I request you to grant me permission and do the needful

Convener
Hostel Committee Cell
CMRCET



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Strategic Perspective Plan for the Academic Year 2016-17

S.No	Date of the Event	Dept./Committee	Name of the Event	Details
1	24-08-2016	Hostel Committee	Meeting with Hostel Students	Discussion with students for smooth running of Hostel
2	24-02-2017	Hostel Committee	Meeting with Hostel Students	Discussion with students for smooth running of Hostel



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Hostel Committee - Strategy Document

1. Hostel committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of Hostel committee.
3. Students are registered for Hostel committee.
4. Hostel committee has given instructions and suggestions to the students about Hostel premises.

IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

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*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 18/08/2016

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

Sub: Requesting permission to conduct the meeting with hostel students.

I, L. Ramanjaneya, Convener of the Hostel committee cell, earnestly requesting your permission to conduct the meeting with hostel students on 24-08-2016 at Hostel Premises.

I request you to grant me permission and do the need full.

Thanking you

*Recommended
As per*

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Yours sincerely

Convener
Hostel Committee Cell
CMRCET

Accepted

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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CMRCET/PRIN/ HC/AY2016-17/CIR-02

Date: 22/08/2016

CIRCULAR

It is hereby informed that Meeting with Hostel Students is scheduled on 24/08/16. All the Hostel students are informed to attend meeting on 24.08.16 at 6.00PM.

Event Details:

Date: 24/08/2016

Time: 06:00 PM to 07:00 PM

Venue: Hostel Premises

Contact: L.Ramanjaneya, Convener.

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

2. Deans
3. IQAC Coordinator
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Concerned Students members
8. Concerned Faculty Members



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REPORT ON HOSTEL COMMITTEE MEETING

Hostel committee cell of CMRCET has conducted the Hostel meeting on 24th August 2016. The Hostel committee Member Mr. L.Ramanjaneya discussed about the complaints received from students regarding theft of their belongings and decided to install CC cams in hostel premises.



Convener
Hostel Committee Cell
CMRCET



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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 16/02/2017

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Dear Sir,

Sub: Requesting permission to conduct the meeting with hostel students.

I, L. Ramanjaneya, Convener of the Hostel committee cell, earnestly requesting your permission to conduct the meeting with hostel students on 24-02-2017 at Hostel Premises.

I request you to grant me permission and do the need full.

Thanking you

Recommended

✓ _____
Koner

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Yours sincerely

L. Ramanjaneya

Convener
Hostel Committee Cell
CMRCET

permission granted

16/2/17

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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CMRCET/PRIN/ HC/AY2016-17/CIR-03

Date: 20/02/2017

CIRCULAR

It is hereby informed that Meeting with Hostel Students is scheduled on 24/02/17. All the Hostel students are informed to attend meeting on 24.02.17 at 6.00PM.

Event Details:

Date: 24/02/2017

Time: 06:00 PM to 07:00 PM

Venue: Hostel Premises

Contact: L.Ramanjaneya, Convener.

✓ 20/02/17
Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

2. Deans
3. IQAC Coordinator
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Concerned Students members
8. Concerned Faculty Members



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REPORT ON HOSTEL COMMITTEE MEETING

Hostel committee cell of CMRCET has conducted the Hostel meeting on 24th February 2017. The Hostel committee Member Mr L.Ramanjaneya discussed about the complaints received from students regarding Laundry facilities in the hostel and changes the dhobi in order to reduce the issues concerned to laundry facilities.



Convener
Hostel Committee Cell
CMRCET



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CMRCET/PRIN/ HC/AY2016-17/CIR-04

Date: 16/03/2017

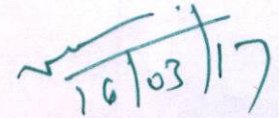
CIRCULAR

This is to inform Hostel Committee members that, annual review meeting is scheduled on 20-03-2017 at 3:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

- 1) To Review the committee works of A.Y. 2016-17.
- 2) To discuss about the provision of laundry facility.
- 3) Any other matter with the permission of the chair.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

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4. Administrative Officer
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MINUTES OF THE MEETING OF HOSTEL COMMITTEE

Hostel Committee Meeting was held on 20/03/2017 at 3 p.m. and the following points were discussed.

1. Members reviewed the proceedings of the previous meeting.
2. Members discussed about the complaints received from students regarding Laundry facilities in the hostel.
3. Members decided to change the dhobi in order to reduce the issues concerned to laundry facilities
4. The under signed were present for the meeting
5. The meeting was adjourned at 4:00 p.m.

S.No	Name of the member	Designation	Position	Signature
1	Dr. V. A. Narayana	Principal	Chairman	
2	Mr.L.Ramanjaneya	Assistant Professor	Convener (MBA Dept)	
3	Mr. Basha Shaik Karimullah	Assistant Professor	Member (CSE Dept)	
4	Mr. Joel Samuel	Assistant Professor	Member (Civil Dept)	
5	Mr. Kumar Sanjeev	Assistant Professor	Member (ECE Dept)	
6	Mr. D.R.K.Sharma	Assistant Professor	Member (EEE Dept)	
7	Mr.T.Prabakhar Reddy	Assistant Professor	Member (H&S Dept)	
8	Mr.N.Vinayak	Assistant Professor	Member (MECH Dept)	
9	Dheeraj Kumar	Student	Member (Civil Dept, 15H51A0111)	
10	Ch.Vinay kumar	Student	Member (ECE Dept, 15H51A0412)	
11	Boddu Nikhil	Student	Member (EEE Dept, 15H51A0215)	
2	M.Rohith	Student	Member (CSE Dept, 15H51A0529)	
13	Aita Rohit	Student	Member (MECH Dept, 15H51A0303)	
14	G. Pavan	Student	Member (MBA Dept, 15H51E0037)	

Convener

Principal

PRINCIPAL
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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 23/03/2017

To,
IQAC Coordinator
CMRCET

Sub: Hostel Committee – Summary Report for the Academic Year 2016-17
Ref: CMRCET/PRIN/HC/AY2016-17/01, Dated: 15/04/2016

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
- The Hostel Committee has taken a decision to install the CC cams in the hostel premises to rectify the issues related to theft in the hostel.
- The Hostel Committee has decided to change the Dhobi in order to address the problems related to Laundry facilities
- Hostel committee ensures the discipline in the hostel.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 26-05-2016 at Principal Conference Hall, CMRCET for the academic year 2016-17. The meeting started as per the scheduled time and members of the committee discussed about the complaints received from students regarding theft of their belongings.

The second meeting of the Hostel Committee was held on 20.03.2017 at the Principal Conference Hall. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take change the dhobi in order to reduce the issues concerned to laundry facilities in the hostel.


CONVENER